

M E M O R A N D U M

710 WALL STREET
PO BOX 431
BEND, OR 97709
[541] 963-2118
TEL
[541] 388-5519
FAX

TO: **MAYOR AND CITY COUNCIL**
FROM: **ERIC KING**
SUBJECT: **WEEKLY REPORT**
DATE: **MARCH 1, 2019**



CITY OF BEND

Upcoming City Council meetings and other events

- March 6, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- March 13, special meeting to continue work on the 2019-21 Council goals, 3:00 p.m. to 5:00 p.m. at the Fireside Room, Fire Administration Building, 1212 SW Simpson
- March 20, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- April 3, work session at 5:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers
- April 17, work session at 3:00 p.m., regular meeting at 7:00 p.m. at City Hall in the Council Chambers

Murphy Corridor Open House

You are invited to an Open House to learn more about the Murphy Corridor Improvements Project. City staff and consultants will be available to describe project goals, existing condition, and solicit community input. The project includes transportation improvements along the existing corridor from Parrell Road to Brosterhous Road and the extension of Murphy Road from Brosterhous Road, over BNSF Railway, connecting to 15th Street at Gold Gate Place. The Open House will be held on Thursday, March 14th, from 5:00 p.m. to 7:00 p.m. at Jewell Elementary School, 20550 Murphy Road.

Police Department Snow Removal

This last week teamwork has been evident in all of our City facilities. A huge thank you to our Police and Facilities for showing what it means to support not only each other but prioritize what's needed to make sure the City keeps on running despite whatever comes up. As you'll see in the photos, the Police Department's parking lot was still under significant snowfall and needed to be emergency response ready. Coordination between Police and Facilities got it done, it was said with, "teamwork and positive attitudes by all involved". Thank you to the Facilities crew: Dustin Mitsch, Grant Burke, Mark Raymond, Shawn Jones, Brian Jackson, Sebastian Mezzanatto, and Tim Butner. Police members included: Tarquin Waggoner, Officer John Beck, Officer Lucky Lotitio, CSO Lead Bob Gaede, CSO Keith Whitford, CSO Natique Simpson, Nancy Watson, Jenn LaMarche, Ofc. Leigh Anne Boileau, Sgt. Scott Vincent, Lt. Devin Lewis, Lt. Brian Beekman, Lt. Clint Burleigh, Lt. Jason Maniscalco, Cpt. Ben Gregory, Cpt. Nick Parker

BEFORE



AFTER



Housing and Land Advocates Award

The City of Bend received an award from the Housing Land Advocates group today for our commitment and progress towards access to affordable housing. Pictured is Carolyn Eagan accepting the award- which is a 2 foot tall birdhouse (go figure 😊).



Affordable Housing Advisory Committee (AHAC)

HB 4006 passed during the 2018 Legislative Session creating new requirements for cities with a population over 10,000. Please find the attached list of cities over 10,000 with the cities in bold designated as severely rent burdened, meaning that over 25% of the population is spending more than 50% of income on rent. The adopted rules outlining the annual requirements is also attached.

Bend has fallen just below the threshold set by the Oregon Housing and Community Services Department as a Severe Burden City which triggered a special public meeting to discuss causes and potential solutions to rent burden. This meeting took place in 2018 during AHAC's regular December meeting. By year end the City is required to complete a survey and send in data on Bend's total residential units permitted. Affordable Housing Manager Lynne McConnell will be tracking these requirements to provide relevant information to the State.

American Association of State Highway and Transportation Officials (AASHTO)

AASHTO put out a video: [Transportation Secretary Chao Highlights Infrastructure Needs at a Washington Briefing](#). The editorial on the website notes that Secretary Chao stressed that America's transportation networks are central to our local and state economies and the natural economy as well.

League of Oregon Cities

[The League of Oregon Cities \(LOC\) Bulletin](#) has several articles this week on legislation including a list of legislative bills to watch, as well as the release of the State Revenue Forecast.

Acknowledgments

The Fire Department received the following email from Stephen Ames who was in a car accident about a year ago. It is great to hear his feedback on the care he received from Bend's First Responders:

Hello First Responders and all of Bend Fire and Rescue: On March 30, last year, 2018, I was in a car, stopped at a light on Hwy 20 at Robal Rd., and was hit from behind by a semi truck. I suffered a brain injury and nerve damage to the cranial nerve to one eye, and other injuries. I am happy to say I have mostly recovered from all injuries. I was out of work for a while, but went back full time in August, and have been working my way back to full capability. I recently received the photos from the police photographer, and looked through them for the first time just a few weeks ago. I have almost no recollection from the scene of the accident, save for a very short period, where I was still in the car, and had a very short conversation with two first responders, one on each side of me. Your chat with me has stuck in my otherwise non-existent memory of that scene - thank you! It was dramatic for me to finally see the scene in photos, and to see all of the help that was going on around different parts of the scene. I could read the names of some of you on the backs of your coats, and I include them here. Thank you to all of you, and to all of the others whose names were not visible, including the two talking to me in the car. (Sorry for any misspellings!) McGinnis Wyman Edwards Maidl Caster Vibbert Thurston Hood Bruegeman I'm thinking of you all now because next week I will return to Bend for the first time since the accident. I was on a business trip when it happened, and will return on business next Wednesday through Friday. If it's OK, I'd like to stop in and say thank you in person. Please let me know if that works, where the best place to visit is (were most of these folks from Station 305?), and if any times are better than others. I am eternally grateful to all of you at Bend Fire and Rescue, and the Bend Police Department for all you did for me last year at the scene of this collision. Men and women who do your job all over the world will always receive my deepest sincere thanks for what you do. Please circulate this letter as much as possible so that all of you can receive my thanks. Thank you, Stephen Ames

BEDAB UPDATE from Ben Hemson Snow!

I'm not sure when I got tired of this snow, probably around 9:30 a.m. on Monday. I've heard from plenty of businesses with questions around how to get a street plowed or what to do about a neighbor that isn't keeping their walkway clear. As business owners that are engaged with the City, here are a few of the key talking points from our communications team if you receive questions:

- If you need to report a street that has not been plowed please call Streets at 541-317-3000 Ext. 3. These calls are logged so it's often a better avenue than seeking out informal avenues. In case of emergency, call 911.
- All commercial properties must remove snow and ice from the sidewalk within six hours of daylight after the snow has fallen. All residential properties have 24 hours to remove snow after it has fallen. City Code Enforcement is complaint based, if you have an issue that you'd like them to follow up on [you can file it online here](#). Note that complaints won't always lead to a citation, this storm has stretched the ability of some property owners to keep up and others are even out of space to store any more snow.
- You can find answers to many commonly asked questions at bendoregon.gov/winter.

You can always feel free to send people my way with questions or concerns as well. The winter storms in 2017 led to some policy changes and there could be more conversations in the future, so keep the feedback you hear from businesses in mind.

BEDAB & Parks SDCs Discussion

BEDAB's Advocacy Subcommittee met earlier today to shape the BEDAB feedback to Council on Parks System Development Charges. Expect to have a discussion on Monday around what BEDAB's input will look like. Council is taking up the issue and looking at the City's role in processing SDCs for Parks during their work session on Wednesday, so it will be a quick turnaround for BEDAB to provide comments.

If you'd like to get a little ahead and read up on the conversations to this point, I've attached the letter Council sent to the Bend Parks & Rec Board in February. You can also find information from Parks at bendparksandrec.org/about/sdc.

Next BEDAB Meeting

A reminder the next BEDAB meeting is scheduled for Monday, March 4 at noon in Council Chambers. [You can find the agenda here](#). Since BEDAB will need a quorum on Monday to formalize any Council feedback please give me a heads up ASAP if you can't attend.

Attachments

Council Schedule

Severe Burden by City 2019

OHCS-HB4006



Date	City Council / BURA Schedule	Agenda Material Due Dates (Legal/Finance) Final
March 13	Special Meeting, Fireside Room 3-5 p.m. Council Goal Review	
March 20	<p>Executive Session (litigation)</p> <p>Work Session</p> <ul style="list-style-type: none"> • Stormwater 101 • Tiny homes • Empire Corridor Improvement Project - Discuss alternatives for the canal crossing and 27th & Butler Intersection • ODOT US 20 Empire Construction Access Management Update <p>BURA Work Session</p> <ul style="list-style-type: none"> • Selection of Chair • Overview of Core, Juniper Ridge and Murphy <p>Regular Meeting</p> <ul style="list-style-type: none"> • Creative Laureate Report • First reading Small Cell Infrastructure, by emergency • Hearings Officer's decision on File PZ 18-0429/0430 (Evergreen Apartments next to the Pavilion Ice Rink) • Utility Department Landscaping • Public hearing on Rock Ridge Park Annexation • Transportation Public Relations and Strategy Contract • DEQ loan for pump station decommissioning project • SE Bend Septic Solutions Exemption • Second reading, franchise ordinance granting telecom franchise to Crown Castle • Approve construction contract for the Bicycle Greenways Project • Authorize use an alternative Procurement Method (Best Value) for Construction Services of the Septic to Sewer Project – Phase 1 • Adoption of Council Goal Framework 	
April 3	<p>Work Session</p> <ul style="list-style-type: none"> • Update/check-in presentation on the Southeast Area Plan 	

	<p>BURA Meeting</p> <ul style="list-style-type: none"> • Adoption of revised Juniper Ridge URA Plan <p>Regular Meeting</p> <ul style="list-style-type: none"> • Arbor Day proclamation • Second reading on Rock Ridge Park Annexation • Pavement Overlay Contract • Contract Amendment to include final design for the Solids Handling Project • Second reading Small Cell Infrastructure, by emergency • Murphy Project IGA w/BPRD • Murphy Project IGA w/BLSD 	
April 17	<p>Work Session, start at 3 p.m. Quarterly Council- Board/Commission check-ins</p> <p>Regular Meeting</p>	
May 1	<p>Work Session</p> <p>BURA Work Session</p> <ul style="list-style-type: none"> • Murphy Crossing URA <p>Regular Meeting</p> <ul style="list-style-type: none"> • Solids Handling approval of the CMGC contract • ODOT US 20 Empire Construction request Council approval of Access Methodology 	
May 7, 8 & 9	Budget Committee Meetings	
May 15	<p>Work Session</p> <p>Regular Meeting</p> <ul style="list-style-type: none"> • CDBG funding decisions 	
June 5	<p>Work Session</p> <p>Regular Meeting</p>	
June 19	<p>Work Session</p> <p>Regular Meeting</p>	

Work Session future topics to be scheduled

- Quarterly Council- Board/Commission check-ins (2nd meeting January, April, July, October)

- Town Gown Committee Discussion (Jon)
- Opportunity Zones
- Airport Master Plan kick off (2019)
- Mural Sign Code (2019)
- Follow-up on Galveston
- Phase 2 Ameresco contract
- TID and Tumalo Creek Update
- BEDAB Strategic Plan
- ODOT IGA for 3rd Street (Empire to Greenwood)
- Restaurant parking requirements (as part of Code update)
- Regional Solutions (March or April)
- Lines for Life (Chief Porter)
- BURA Meeting (Proposed update to JR URA Plan, Core Area plan update/kick off, staff report on Murphy Xing URA barriers to meeting adopted Financial Analysis)

Regular Agenda future topics to be scheduled

- Public hearing on vacation of Glenwood & Alden
- DEQ loan amendment(s)
- Gateway North Master Plan, Zone Change and TSP amendment PZ 16-0333
- Pacific Power Franchise Agreement
- Pump Station Decommissioning

June 5 won't be televised due to a conflict with graduation.
The Council will not meet on July 3.

Severe Rent Burden in Oregon Report for 2019

Severe rent burden by City (population >10,000): Share of households that spend more than 50 percent of income on rent

City	% Severely Rent Burdened	# Severely Rent Burdened	Total Renter Households	Population
Albany	26.1%	2,082	7,966	53,145
Ashland	33.6%	1,416	4,217	20,815
Beaverton	24.3%	4,745	19,522	97,000
Bend	24.4%	3,444	14,103	89,505
Canby	14.1%	291	2,060	16,800
Central Point	16.6%	439	2,648	17,895
Coos Bay	25.9%	673	2,601	16,680
Cornelius	16.7%	118	705	11,935
Corvallis	39.6%	4,658	11,759	59,280
Cottage Grove	33.0%	497	1,507	10,005
Dallas	25.8%	527	2,040	15,830
Eugene	37.8%	12,450	32,946	169,695
Forest Grove	31.4%	954	3,038	24,125
Gladstone	35.2%	627	1,782	11,880
Grants Pass	33.6%	2,393	7,126	37,285
Gresham	34.3%	6,100	17,794	110,505
Happy Valley	20.0%	206	1,031	20,945
Hermiston	15.5%	394	2,537	18,200
Hillsboro	19.9%	3,423	17,228	101,920
Keizer	25.5%	1,292	5,061	38,505
Klamath Falls	30.4%	1,473	4,848	21,890
La Grande	23.3%	556	2,382	13,340
Lake Oswego	25.7%	1,232	4,802	38,215
Lebanon	35.8%	1,047	2,921	16,920
McMinnville	23.1%	1,138	4,933	33,810
Medford	31.4%	4,543	14,460	80,375
Milwaukie	24.5%	861	3,516	20,525
Newberg	28.6%	870	3,045	23,795
Newport	24.0%	511	2,129	10,125
Ontario	27.8%	574	2,067	11,470
Oregon City	24.4%	977	3,996	34,860
Pendleton	18.7%	497	2,660	16,810
Portland	28.2%	32,699	115,949	648,740
Prineville	27.6%	523	1,894	10,010
Redmond	31.0%	1,498	4,825	29,190
Roseburg	29.1%	1,222	4,206	24,820
Salem	23.4%	6,233	26,645	165,265
Sandy	17.8%	204	1,145	10,990
Sherwood	18.4%	298	1,618	19,505
Silverton	17.2%	185	1,075	10,325
Springfield	23.7%	2,690	11,335	60,865
St. Helens	21.8%	403	1,846	13,240
The Dalles	29.4%	643	2,189	14,735
Tigard	29.1%	2,283	7,849	52,785
Troutdale	32.9%	704	2,137	16,185
Tualatin	26.5%	1,262	4,766	27,055
West Linn	20.5%	411	2,007	25,830
Wilsonville	17.6%	869	4,933	25,250
Woodburn	26.1%	735	2,819	24,760

Source: 2013-2017 ACS 5-Year Estimates, Table B25070 and PSU Certified Population Estimates as of July 1, 2018

OFFICE OF THE SECRETARY OF STATE
DENNIS RICHARDSON
SECRETARY OF STATE

LESLIE CUMMINGS
DEPUTY SECRETARY OF STATE



ARCHIVES DIVISION
MARY BETH HERKERT
DIRECTOR

800 SUMMER STREET NE
SALEM, OR 97310
503-373-0701

PERMANENT ADMINISTRATIVE ORDER

OHCS 18-2018

CHAPTER 813
OREGON HOUSING AND COMMUNITY SERVICES DEPARTMENT

FILED

10/25/2018 10:14 AM
ARCHIVES DIVISION
SECRETARY OF STATE
& LEGISLATIVE COUNSEL

FILING CAPTION: Adopting new rules to implement HB 4006 (2018) to address Rent Burdened Cities

EFFECTIVE DATE: 10/25/2018

AGENCY APPROVED DATE: 10/22/2018

CONTACT: Ariel Nelson
503-986-2079
ariel.nelson@oregon.gov

Oregon Housing and Community
Services
725 Summer St. NE, Suite B
Salem, OR 97301

Filed By:
Colleen Needham
Rules Coordinator

RULES:

813-112-0000, 813-112-0010, 813-112-0020, 813-112-0030, 813-112-0040, 813-112-0050

ADOPT: 813-112-0000

RULE TITLE: Applicability and Purpose

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: This rule outlines the three main requirements of HB 4006 (2018), and the responsibility of the cities to report and address rent burdened populations.

RULE TEXT:

The rules in division 813-112 clarify the contents and timing of an annual housing affordability survey prepared by the Housing and Community Services Department and Department of Land Conservation and Development, outline the responsibilities of cities experiencing severe rent burden to complete the survey and hold an annual public meeting on severe rent burden in that city, and provide detail regarding annual reporting requirements on new housing for cities with populations greater than 10,000.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)

ADOPT: 813-112-0010

RULE TITLE: Definitions

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: Definitions described in detail, as used in division 813-112. For definitions not included here, refer to OHCS general definitions rule, OAR 813-005-0005.

RULE TEXT:

For purposes of division 813-112, the following definitions apply:

- (1) "Dwelling unit" is a single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking, and sanitation.
- (2) "Multifamily residential unit" is a dwelling unit that includes triplex, fourplex and other structures with five or more dwelling units, whether owned or rented.
- (3) "Permitted" is a building permit issued by a building official that authorizes construction of one or more new dwelling units.
- (4) "Produced" is a new dwelling unit that has received a certificate of occupancy or a temporary certificate of occupancy.
- (5) "Regulated affordable unit" is a dwelling unit subject to a regulatory agreement that runs with the land and that requires affordability for an established income level for a defined period of time.
- (6) "Severe rent burden" or "severely rent burdened" is the circumstance where a household spends more than 50 percent of the household income on gross rent for housing.
- (7) "Severely Rent Burdened City" is a city where at least 25 percent of the renter households in the city are severely rent burdened, based upon the most current data available from the United States Census Bureau, as determined by the Housing and Community Services Department.
- (8) "Single-family unit" means a dwelling unit, including single-family homes, accessory dwelling units, duplexes, townhomes, row homes and manufactured homes, whether owned or rented.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)

ADOPT: 813-112-0020

RULE TITLE: Cities Rent Burden Determination

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: This rule outlines the steps that OHCS follows to determine which cities are rent burdened.

RULE TEXT:

No later than the March 1 of each year, the Housing and Community Services Department shall:

- (1) Determine percentage of severely rent burdened households for each city;
- (2) Provide the data described in subsection (1) to all cities in Oregon with a population greater than 10,000; and
- (3) Notify all Severely Rent Burdened Cities that have a population greater than 10,000 of the obligation to submit a response to the survey described in OAR 813-112-0040.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)

ADOPT: 813-112-0030

RULE TITLE: Public Meeting

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: Once a city has been informed by OHCS that they are rent burdened, they are required by HB 4006 (2018) to hold a public meeting. This rule outlines that process and the requirements of the public meeting.

RULE TEXT:

(1) When a city with a population greater than 10,000 is informed by the Housing and Community Services Department that at least 25 percent of the renter households in the city are severely rent burdened, the governing body shall hold at least one public meeting within the year of being informed, to discuss:

- (a) The causes and consequences of severe rent burdens within the city;
- (b) The barriers to reducing rent burdens; and
- (c) Possible solutions to reduce the rent burdened households within the city.

(2) Conduct of public meeting requires the city's governing body, most senior administrative employee or delegate of the governing body to:

- (a) Conduct the meeting and provide notice in accordance with Oregon's public meeting laws (ORS 192.610 through 192.690).
- (b) Invite representation from local housing providers and service providers, and residents experiencing severe rent burden to the public meeting, including the Public Housing Authority, Community Action Agency, and nonprofit housing and service providers.
- (c) Submit the public meeting agenda together with a list of attendees, their affiliation and geographic location within the city, to the Housing and Community Services Department by February 1.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)

ADOPT: 813-112-0040

RULE TITLE: Housing Affordability Survey

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: This rule outlines the survey requirements that all rent burdened cities must fill out. For those cities not rent burdened, it is encouraged, but optional.

RULE TEXT:

(1) The Housing and Community Services Department, in collaboration with the Department of Land Conservation and Development, shall develop a survey to collect information on housing affordability within a city. The survey will request specific information related to the affordability of housing within a city, including the actions relating to land use and other matters that a city has taken or intends to take to increase housing affordability and reduce rent burdens for severely rent burdened households.

(2) No later than July 1 every year, the Housing and Community Services Department will provide the survey to the governing bodies of all Severely Rent Burdened Cities with populations greater than 10,000.

(3) No later than July 1 every year, the survey will be made available to all other cities.

(4) All Severely Rent Burdened Cities with a population over 10,000 must complete the annual survey and return it to Housing and Community Services Department and the Department of Land Conservation and Development within 60 days.

(5) Cities other than those identified in subsection (4) above may complete the annual survey and return it to Housing and Community Services Department and the Department of Land Conservation and Development within 60 days.

(6) The survey may be completed and submitted by a governing body of a city, most senior administrative employee or delegate of the governing body.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)

ADOPT: 813-112-0050

RULE TITLE: Reporting Requirements

NOTICE FILED DATE: 08/31/2018

RULE SUMMARY: Following the public meeting and survey, all rent burdened cities are required to submit a report to OHCS and DLCD. This rule describes the requirements of the rent burdened city report.

RULE TEXT:

No later than February 1 of each year, the governing body of a city with a population greater than 10,000 shall submit a report to Oregon Housing and Community Services and the Department of Land Conservation and Development. Cities must provide the data on a form provided by the Department of Land Conservation and Development. The data shall be from the preceding calendar year and include the total number of units that were permitted, and the total number of dwelling units that were produced for the following:

- (1) Multi-family residential units, including the total number of units, and whether the unit is in a triplex, fourplex, or structure with five or more dwelling units;
- (2) Regulated affordable multi-family residential units, including the total number of units, and whether the unit is in a triplex, fourplex, or structure with five or more dwelling units;
- (3) Single-family units, including the total number of units, and whether the unit is a single-family detached home, accessory dwelling unit, townhome, row home, manufactured home, or in a duplex; and
- (4) Regulated affordable single-family units, including the total number of units, and whether the unit is a single-family detached home, accessory dwelling unit, townhome, row home, manufactured home, or in a duplex.

STATUTORY/OTHER AUTHORITY: HB 4006 (2018)

STATUTES/OTHER IMPLEMENTED: HB 4006 (2018)